

SPECTRUM INTERNATIONAL COLLEGE OF TECHNOLOGY
ACADEMIC PLANNER DIPLOMA IN MANAGEMENT – BATCH 0222

SUBJECT	VENUE	LECTURER	CLASS DATE	ASSIGNMENT SUBMISSION DATE
Organizational Behaviour	Computer Lab	Ms. Safinah	<u>21st & 22nd May 2022</u> 28 th & 29 th May 2022	04 th June 2022
Khidmat Masyarakat	SEG 3	Ms. Wan Aisyah	<u>04th & 05th June 2022</u> 11 th & 12 th June 2022	18 th June 2022
Introduction to Business	SEG 3	Ms. Safinah	<u>18th & 19th June 2022</u> 25 th & 26 th June 2022	02 nd July 2022
English Communication	Computer Lab	Ms. Wan Aisyah	<u>02nd & 03rd July 2022</u> 09 th & 10 th July 2022	16 th July 2022
Business Statistic	Auditorium	Mr. Nazmi	<u>16th & 17th July 2022</u> 23 rd & 24 th July 2022	30 th July 2022
Human Resources Management	Computer Lab	Mr. Asyraff	<u>06th & 07th August 2022</u> 13 rd & 14 th August 2022	20 th August 2022
Final Examination			20 th August 2022 21 st August 2022 27 th August 2022	

NOTE

1. The subject arrangement, dates of classes, examinations and assignment submission dates may **CHANGE WITH PRIOR NOTICE**. Any changes in dates will be informed one (1) week in advance.
2. **ATTENDANCE** is **COMPULSORY** for all the dates mentioned above.
3. Student will be required to **repeat** the whole module if assessments are **NOT SUBMITTED** on the dates mentioned above.

4. Class Time : Saturday 10.00 a.m – 5.00 p.m

: Sunday 10.00 a.m – 1.00 p.m

5. Examination Time : 9.30 am – 12.30 p.m / 2.00 p.m – 5.00 pm