

**SPECTRUM INTERNATIONAL COLLEGE OF TECHNOLOGY**  
**ACADEMIC PLANNER DIPLOMA IN MANAGEMENT – BATCH 1021**

SUBJECT	VENUE	LECTURER	CLASS DATE	ASSIGNMENT SUBMISSION DATE
Organizational Behaviour	Computer Lab	Ms. Safinah	<u>21<sup>st</sup> &amp; 22<sup>nd</sup> May 2022</u> 28 <sup>th</sup> & 29 <sup>th</sup> May 2022	04 <sup>th</sup> June 2022
Khidmat Masyarakat	SEG 3	Ms. Wan Aisyah	<u>04<sup>th</sup> &amp; 05<sup>th</sup> June 2022</u> 11 <sup>th</sup> & 12 <sup>th</sup> June 2022	18 <sup>th</sup> June 2022
Introduction to Business	SEG 3	Ms. Safinah	<u>18<sup>th</sup> &amp; 19<sup>th</sup> June 2022</u> 25 <sup>th</sup> & 26 <sup>th</sup> June 2022	02 <sup>nd</sup> July 2022
English Communication	Computer Lab	Ms. Wan Aisyah	<u>02<sup>nd</sup> &amp; 03<sup>rd</sup> July 2022</u> 09 <sup>th</sup> & 10 <sup>th</sup> July 2022	16 <sup>th</sup> July 2022
Business Statistic	Auditorium	Mr. Nazmi	<u>16<sup>th</sup> &amp; 17<sup>th</sup> July 2022</u> 23 <sup>rd</sup> & 24 <sup>th</sup> July 2022	30 <sup>th</sup> July 2022
Human Resources Management	Computer Lab	Mr. Asyraff	<u>06<sup>th</sup> &amp; 07<sup>th</sup> August 2022</u> 13 <sup>rd</sup> & 14 <sup>th</sup> August 2022	20 <sup>th</sup> August 2022
Final Examination			20 <sup>th</sup> August 2022 21 <sup>st</sup> August 2022 27 <sup>th</sup> August 2022	

**NOTE**

1. The subject arrangement, dates of classes, examinations and assignment submission dates may **CHANGE WITH PRIOR NOTICE**. Any changes in dates will be informed one (1) week in advance.
2. **ATTENDANCE** is **COMPULSORY** for all the dates mentioned above.
3. Student will be required to **repeat** the whole module if assessments are **NOT SUBMITTED** on the dates mentioned above.

4. Class Time : Saturday 10.00 a.m – 5.00 p.m
5. Examination Time : Sunday 10.00 a.m – 1.00 p.m  
9.30 am – 12.30 p.m / 2.00 p.m – 5.00 pm